



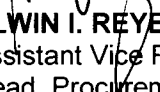
SUPPLEMENTAL/BID BULLETIN NO. 1
For LBP-HOBAC-ITB-CW-20190614-01

PROJECT : **Retrofitting of LANDBANK Buendia Branch**
IMPLEMENTOR : **Procurement Department**
DATE : **July 11, 2019**

This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

- The Terms of Reference (Annex A), Section VII (Specifications) and Checklist of the Bidding Documents (Item Nos. 11, 18, 19, 20, 21, 25, 26 & 27 of the Eligibility and Technical Components) have been revised. Please see attached revised Annexes A-1 to A-5 and specified sections of the Bidding Documents.


ALWIN I. REYES, CSSP
Assistant Vice President
Head, Procurement Department and
HOBAC Secretariat

Section VI. Specifications

Name of Project	Work Completion (Contract to start seven [7] calendar days after receipt of Notice to Proceed)
<p>Retrofitting of LANDBANK Buendia Branch</p> <p>Item description, scope of works and other requirements per attached Revised Terms of Reference (Annexes A-1 to A-5) and Bill of Quantities (Annexes B-1 and B-2).</p> <p>Bidders are required to present itemized costing using Bill of Quantities (Annexes B-1 and B-2).</p>	<p>One Hundred Twenty (120) calendar days</p>

Conforme:

Name of Bidder

**Signature Over Printed Name of
Authorized Representative**

Position

Checklist of Bidding Documents for Procurement of Infrastructure Projects

Documents should be arranged as per this Checklist. Kindly provide folders or guides, dividers and ear tags with appropriate labels.

First Envelope - Eligibility and Technical Components

- **The First Envelope shall contain the following:**

- **Eligibility Documents – Class “A”**

Legal Eligibility Documents

1. PhilGEPS Certificate of Registration under Platinum Membership (all documents enumerated in its Annex A must be updated); or all of the following:
 - Registration Certificate from SEC, Department of Trade and Industry (DTI) for Sole Proprietorship, or CDA for Cooperatives, or any proof of such registration as stated in the Bidding Documents;
 - Valid and current mayor's/business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or equivalent document for Exclusive Economic Zones or Areas; and
 - Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.

Technical Eligibility Documents

2. Duly notarized Omnibus Sworn Statement (Sample form – Form No. 6)
3. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture (sample form No. 7).

4. Statement of the prospective bidder of all its ongoing government and private contract, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form – Form No. 3). This form may no longer be submitted if bidder has no ongoing contract.
5. Statement of the prospective bidder identifying its single largest completed contract similar to the contract to be bid, equivalent to at least fifty percent (50%) of the ABC supported with contract/purchase order, end-user's acceptance or official receipt(s) issued for the contract, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB (sample form – Form No. 4)
 - ☐ include all information required in the PBDs prescribed by the GPPB;
 - ☐ be supported by the notices of award and/or notices to proceed issued by the owner
 - ☐ the statement shall be supported by the Owner's Certificate of Final Acceptance or the Certificate of Completion and, whenever applicable, the Contractors Performance Evaluation Summary (CPES) Final Rating sheets, which must be satisfactory.
6. Valid PCAB License in case of joint ventures, and registration for the type and cost of the contract for this Project.
7. Bid security in the prescribed form, amount and validity period.
8. Organizational chart for the contract to be bid.
9. List of contractor's personnel with their complete qualification and experience data.
10. List of contractor's equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership, certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be.
- 11. Section VI – Revised Specifications with conformity of bidder.**
12. Section VII – Drawings with conformity of bidder.

Financial Eligibility Documents

13. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
14. The prospective bidder's computation for its Net Financial Contracting Capacity (sample form No. 5)

○ **Eligibility Documents - Class "B"**

15. Valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.

○ **Technical Documents**

16. Updated Department of Trade and Industry registration certificate (for sole proprietor) or latest Securities and Exchange Commission registration certificate (for corporation).
17. List of at least five (5) completed projects related to retrofitting works using Carbon Fiber Reinforced Polymer (CFRP) with year of completion, pictures, copy of Contract Agreements or Purchase Orders, and Satisfactory Performance Certificates.
18. **Copy of birth certificate from National Statistics Office (NSO) or Philippine Statistics Authority (PSA) of the certifying Civil (Structural) Engineer, whichever is available.**
19. **Certification of Membership in Good Standing from the Association of Structural Engineers of the Philippines (ASEP) of the certifying Civil (Structural) Engineer of the project.**
20. **Updated/renewed Professional Regulation Commission license of the owner of the company or the project engineer.**

- 21. Certification of Membership in Good Standing from ASEP of the owner of the company or the project engineer.**
22. Brochures indicating the complete technical specifications of the CFRP together with supplier's complete address, contact person and contact details.
23. Copy of warranty certificates for at least five (5) CFRP completed projects.
24. Certification of CFRP material to be used in the project from the following approving/governing bodies, whichever is available:
 - Bureau of Product Standards (PS)
 - Underwriters Laboratories (UL)
 - European Conformity (CE)
 - ISO Certifications
25. For current suppliers/contractors of LANDBANK, Certificate of Satisfactory Performance (for completed contracts for the last five [5] years) or Certificate of No Delayed Projects (for ongoing contracts) issued by the Head, LANDBANK Project Management and Engineering Department not earlier than 30 calendar days prior to the deadline of submission of bid.
- **Post-Qualification Documents – (Non-submission of the following documents may result in bidder's post-disqualification):**
 26. Business Tax Returns per Revenue Regulations 3-2005 (BIR No. 2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through eFPS
 27. Latest Income Tax Return filed manually or through eFPS
 - 28. Tensile Test Report and Result of the offered CFRP material, minimum of three (3) samples.**
 - 29. Company profile of the Third Party Testing Laboratory who conducted the tensile test.**
 - 30. Certified true copy of the Bureau of Research and Standards (BRS) accreditation certificate of the Third Party Testing Laboratory who conducted the tensile test.**
 31. Manpower Schedule
 32. Construction Methods
 33. Equipment Utilization Schedule

- 34. PERT/CPM or other acceptable tools of project scheduling
- 35. Construction Schedule and S-curve

Second Envelope - Financial Component

- **The Second Envelope shall contain the following:**
 - 1. Duly filled out Bid Form signed by the bidder's authorized representative (sample form – Form No. 1)
 - 2. Bill of Quantities with bid prices
 - 3. Detailed estimates, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid
 - 4. Cash flow by quarter or payment schedule

TERMS OF REFERENCE

I. DESCRIPTION OF THE PROJECT

RETROFITTING WORKS OF THE EXISTING NAPOLCOM BUILDING (relocation of LANDBANK Buendia Branch) located at Sen. Gil Puyat Avenue, Makati City.

II. GENERAL OBJECTIVE

- To complete the Retrofitting works specified in the plans and specifications
- To issue the Structural Integrity Certificate upon completion of retrofitting works of the existing NAPOLCOM building

III. QUALIFICATIONS :

A. Company Profile

Qualification Requirements	Documentary Requirements
1. The contractor must have a minimum of Five (5) years of experience in the related field of retrofitting works using Carbon Fiber Reinforced Polymer (CFRP)	<ul style="list-style-type: none"> • List of at least Five (5) completed projects related in the Retrofitting works using CFRP indicating year of completion with attached pictures • Copy of Contract Agreement or Purchase order (P.O.) for the listed projects • Copy of Satisfactory Performance Certificate for the listed projects
2. With a minimum of Five (5) completed contracts or projects related to the retrofitting works for medium to high-rise buildings, ports, bridges, warehouse and other heavy industrial structures	
3. <u>The Certifying Civil (Structural) Engineer of the project or retrofitting works should be a Filipino citizen not more than 55 years old</u>	<ul style="list-style-type: none"> • Copy of Birth Certificate from the National Statistics Office (NSO) or Philippine Statistics Office (PSA), whichever is available • <u>Certification of membership in good standing from the Association of Structural Engineers of the Philippines (ASEP)</u>
4. <u>The owner of the company or the project engineer assigned to the project should be a Professional Regulation Commission (PRC) - licensed Civil (Structural) Engineer.</u>	<ul style="list-style-type: none"> • Copy of updated/renewed PRC License and • Certification of membership in good standing from the Association of Structural Engineers of the Philippines (ASEP)

B. Material Specification

<i>Qualification Requirements</i>	<i>Documentary Requirements</i>
1. The type of Carbon Fiber Reinforced Polymer (CFRP) must be available and has been existing in the Philippine market	<ul style="list-style-type: none"> Suppliers brochure with complete technical specification, address details with contact numbers and person
2. The quoted CFRP material should have a minimum of 15 years warranty	<ul style="list-style-type: none"> Copy of Certificate of Warranty for at least Five (5) completed projects
3. The CFRP material or its manufacturer must be authorized and certified by the approving/governing body	<ul style="list-style-type: none"> Bureau of Product Standards (PS), Underwriters Laboratories (UL), European Conformity (CE) or ISO certifications, whichever is available
4. CFRP Minimum material properties are as follows: <u>4.a.) thickness, t = 0.333mm</u> <u>4.b.) Weight, Wt = 600gsm</u> <u>4.c.) tensile strength, fy = 4900 MPa</u> <u>4.d.) Compliant with ASTM D7565 / D4565M -10(2017)</u> - <u>Standard test method for determining tensile properties of fiber reinforced polymer matrix composites used for strengthening of civil structures</u>	<ul style="list-style-type: none"> <u>Tensile Test Report and Result (minimum of Three samples) – To be conducted by Testing Laboratories accredited by Bureau of Research and Standards (BRS)</u> <u>Company Profile of the Third Party Testing Laboratory</u> <u>Certified true copy of the BRS Accreditation Certificate of the Third Party Testing Laboratory</u>

IV. SCOPE OF WORKS

1. To supply, deliver and complete the retrofitting works specified in the plans and specifications (see attached) including dismantling and restoration to the affected areas in the retrofitting works within One Hundred Twenty (120) calendar days;
2. Fulltime supervision of the works;
3. Attend preliminary and coordination meeting from time to time with LBP officials/representative for the status, updates and problem encountered during implementation of the retrofitting works.

V. SCHEDULE OF SUBMISSION OF REPORTS

1. *Comprehensive and Final Inspection Report* – in any technical report format acceptable to the Bank containing among others specific statements as to compliance to the structural design plan, drawings, notes and specifications to be submitted to LBP-PMED the following within the duration specified.

<i>Description</i>	<i>Duration</i>
1. <u>Accomplishment report</u>	<ul style="list-style-type: none"> • <u>Every Thirty (30) calendar days from the date of mobilization or Three (3) calendar days after the request of PMED</u>
2. <u>Pull-off Test Report / Result (minimum of Two test each retrofitted structural member) – To be performed on project site with representative from PMED and or Structural Consultant.</u>	<p><u>For the pull-off test:</u></p> <ul style="list-style-type: none"> • <u>Five (5) calendar days after the receipt of the notice of PMED through formal letter or email.</u> <p><u>For the submission of pull-off test report/result:</u></p> <ul style="list-style-type: none"> • <u>Seven (7) calendar days after the actual testing.</u>
<p>3. <u>Tensile Test Report / Result (minimum of Three samples for beam, column and slab)</u></p> <p>3.1 <u>Company Profile of the Third Party Testing Laboratory</u></p> <p>3.2 <u>Certified true copy of the BRS Accreditation Certificate of the third party Testing Laboratory</u></p> <p><u>Note: Prior to the application of the CFRP, actual samples should pass the test to be conducted by a third party testing laboratory accredited by Bureau of Research and Standards (BRS) at the expense of the contractor, to be witnessed by LANDBANK/PMED representative as well as the Structural Consultant.</u></p>	<p><u>For the testing of materials:</u></p> <ul style="list-style-type: none"> • <u>Five (5) calendar days after the receipt of the notice of PMED through formal letter or email.</u> <p><u>For the submission of tensile test report / result:</u></p> <ul style="list-style-type: none"> • <u>Seven (7) calendar days after the actual testing.</u>
4. <u>Structural Integrity Certificate (Including _____ and/or acknowledging the liability to the retrofitted areas at basement and ground floor of the existing building) with a minimum of Fifteen (15) years warranty signed by the Contractor and the Structural Engineer-on-Record of the proposed retrofitting plans and/or investigation report</u>	<u>Five (5) calendar days upon request of PMED after the completion of the project</u>
5. <u>Detailed as-built plans on standard 11.7" x 16.5" sheets (5-set with sign and sealed by Structural Engineer) and electronic file saved in Compact Disc (CD) in CAD format</u>	

VI. WORKMANSHIP

All operations required in performance of the scope of the project shall be undertaken in an orderly manner. Only qualified and skilled Civil Engineer and/or Structural Engineer of the contractor with sufficient experience in the Civil works and Retrofitting works shall be allowed to undertake same.

Upon receipt of the Purchase Order (PO) and Notice to Proceed (NTP), the contractor should inform immediately with the Project Management and Engineering Department (PMED) prior for the conduct of pre-construction meeting (if necessary) and issuance of Notice of Advice (NOA) from PMED.

VII. CONTRACTOR'S RESPONSIBILITIES

1. The contractor shall be responsible for the proper execution and coordination of his work.
2. The contractor shall take necessary precautions for the safety of all employees and End-users personnel. The contractor shall comply with all instructions and Government Safety laws and Building Codes to prevent accident or injury to persons on about or adjacent to the premises as well as for the protection of adjacent property where work is being performed. Furthermore, the contractor shall be solely responsible for any incidents and/or damages which may occur to its personnel or any third party during the duration of the works.
3. At all times, the contractor shall keep the premises free from waste materials or rubbish caused by his employees, sub-contractors. After completion of the work, the contractor shall remove from the building and site all rubbish, scaffolding and surplus materials and shall leave the work broom clean, unless otherwise specified. If the contractor fails to keep the premises clean, the End-user may remove the waste materials and rubbish to be charged the expenses to the contractor.

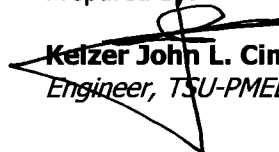
VIII. MANNER OF PAYMENT

Professional Services fee based on the Approved Contract Price (ACP), inclusive of basic fee, reporting and all other miscellaneous fees, shall be payable in the manner as follows:

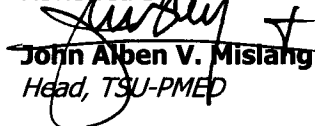
Description	Condition
1.1. Eighty percent (80%) of the ACP	<ul style="list-style-type: none">• All progress billing should be at least Twenty percent (20%) actual accomplishment and/or per contract agreement to LANDBANK

	<ul style="list-style-type: none">• All billing subject for PMED inspection, approval and evaluation
1.2. Twenty percent (20%) of the ACP	<ul style="list-style-type: none">• Upon completion of all documents enumerated in item V• Final billing subject for PMED inspection, approval and evaluation

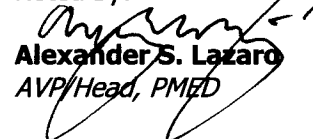
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